EGI.eu Budget FY2014

V0.3 3/10/2013

# For EGI Council Decision

The financial plan for EGI.eu in 2014 has the following key points:

1. Fees for the participants and associated participants as detailed in Appendix A .
2. Invoices for the full amount will be sent out in December 2013.
3. Participants wishing to be paid in two segments must notify the EGI.eu by 30/9/13.

The target income for 2014 from the EGI.eu participants is €1,250,000 (reduced from €1,500,000 in 2014) is maintained in line with the agreement reached in 2011 to set fees for 2012 and beyond until the end of the EGI-InSPIRE project which will (with the planned extension) run until the end of 2014.

Changes made to the papers since the discussion in Madrid include:

1. The withdrawal of Germany from EGI.eu announced in September 2013 has reduced the maximum expected income that could be collected from EGI.eu’s participants.
2. A reduction for budgeting purposes of the expected income from EGI.eu’s participants in 2014 from €1,500,000 to €1,250,000.
3. A reduction in the contribution paid by EGI.eu to the service providers delivering the Core EGI Activities from 50% to 25% leading to a reduction from €800,000 to €400,000.
4. Income from the participation fees in excess of the budgeted amount (€1,250,000) will be redistributed to the Core EGI Activities service partners through a correspondingly higher co-funding rate (i.e. greater than 25%).

# EC Projects Income

For 2014 the income from EC projects is drawn from:

|  |  |  |
| --- | --- | --- |
| Project | Estimated Income (€) | PMs in 2014 |
| EGI-InSPIRE (1) | 786,760 | 132 |
| BioVeL (2) | 26,874 | 2.5 |
| BioMedBridges | 1,260 | 0.2 |
| ENVRI (3) | 31,373 | 5 |
| ER-Flow | 37,994 | 4 |
| DCH-RP | 31,222 | 3 |
| FedSM (4) | 44,491 | 5 |
| HelixNebula | 40,925 | 4 |
| CloudWatch (5) | 58,850 | 7 |
| **TOTAL** | 1,059,749 | 161 |

Notes:

1. Effort in EGI-InSPIRE in PY4 is refunded at only 35% for non-management tasks. Budgeted effort left until the end of PY4 (April 2014) is spread out until October 2014 to provide the 6 month extension of effort at EGI.eu.
2. The BioVeL budget at EGI.eu is reduced by 20% in the next project year due to accumulated unused effort.
3. Effort in ENVRI is an RTD activity that is refunded at only 50%.
4. Includes €7K of other costs.
5. New project starting September 2013.

# EGI.eu financial contributions

The fees for FY2014 are held at FY2013 and FY2012 levels - See Appendix A.

The schedule for payments will be as follows:

* Invoices will be sent by 1st December 2013
* Invoices will be due 1st January 2014
* Invoices will have a payment period of 60 days.

The following countries have requested previously to pay in two instalments:

* Poland

Other countries wishing to pay by two instalments or if these countries no longer wish to pay by instalment they should confirm in writing to EGI.eu (director@egi.eu) by 1st October 2013.

The payment schedule of the second instalment if requested by a participant will be as follows:

* Invoices will be sent by 1st June 2014
* Invoices will be due 1st July 2014
* Invoices will have a payment period of 60 days.

# Staff Costs

As detailed in the EGI.eu Staffing Plan presented in Manchester in April 2014[[1]](#footnote-1), EGI.eu staffing levels have been reduced during 2013 from 25 people to start 2014 with 22 people (including 5 currently unfilled positions in Operations, User Community Support Team, Communications, Policy and Graphic Designer [0.5FTE]). The 22 people (19.6FTE) would be split between 9 people (9FTE) who are funded primarily through the participation fee and 13 people (10.6FTE) funded through projects. As some of the staff funded through projects do not work full-time and not all the staff currently have projects to support their work throughout the year, the total project effort committed from the project staff during the year is 10.1FTE.

|  |  |  |  |
| --- | --- | --- | --- |
| Staff Breakdown | People | FTE | Estimated Salary Costs (€) |
| Total 2013 | 25 | 21.4 |  |
| EGI.eu activity | 9 | 9 | 779,951 |
| Project activity | 13 | 10.1 | 721,987 |
| Project unfunded |  | 0.5 | 39,598 |
| Total 2014 | 22 | 19.6 | 1,541,537 |

Staff salaries from 1/1/14 are calculated assuming:

* Costs of living increase from 1/1/13 are estimated to be 3.0% - current figure in the NL is 3.1%. The exact figure that will be applied to the salaries will be based on the figures issued by the Netherlands government (http://go.egi.eu/cffyy) in December 2013.
* Staff are expected to advance one point in their grade on the anniversary of their employment at EGI.eu. This equates to approximately 2.5% increase in salary over the year.
* Staff allowances are proposed to increase from 1/1/14 to track the expected increase in school fees:

|  |  |  |  |
| --- | --- | --- | --- |
| Staff Allowance | Current  2013 | Proposed  2014 | Notes |
| International schools | 4-11:€4,200  12+:€5,200 | 4-11:€4,300  12+:€5,350 | FY 2013 cost €47,000  FY 2014 costs €50,000 |

# Office Costs

Office costs relate to the non-salary related costs of supporting the EGI.eu staff. These office costs include direct and in-direct costs as they relate to non-staff costs of operating EGI.eu.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Budget 2013**  **(€)** | **Actual Projected 2013 (€)** | **Budget 2014 (€)** | **Notes** |
| **ICT** | **23,000** | **21,196** | **23,000** |  |
| Computer Hardware | 11,000 | 7,588 | 11,000 | Many laptops are 3 years old and will need replacing. |
| Phones | 7,000 | 8,230 | 7,000 | Phone costs will reduce as staff numbers reduce. |
| IT Services | 5,000 | 5,379 | 5,000 | Lower annual cost of Google Apps. |
| **Facilities** | **93,000** | **97,272** | **98,298** |  |
| Office Space | 75,000 | 93,262 | 86,298 | Increases due to inflation and increased floor area. |
| Meeting Costs | 6,000 | 2,500 | 3,000 | Restructured office space reduces external meeting costs. |
| Miscellaneous | 12,000 | 12,000 | 9,000 |  |
| **Staff Costs** | **146,000** | **134,579** | **117,000** |  |
| Travel (Management) | 80,000 | 71,713 | 64,000 | Decrease in number of projects and staff. |
| Travel (Other) | 60,000 | 47,018 | 48,000 | Decrease in number of projects and staff. |
| Staff Development | 6,000 | 15,848 | 5,000 | Reduction in staff numbers |
| **Professional Costs** | **45,000** | **30,000** | **37,500** |  |
| Financial Services | 15,000 | 10,000 | 12,500 | Reduction by bringing work in house. |
| Professional Fees | 30,000 | 20,000 | 25,000 |  |
| **TOTAL** | **307,000** | **283,038** | **275,798** |  |

# Overall Balance FY2014

Summarising the figures presented in the previous sections, the budget for FY2014 is:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Budget 2014 (€)** |  | **Budget 2014 (€)** |
| Projected Balance (1/1/14) | 1,330,697 |  |  |
| **Income** |  | **Expenditure** |  |
| EC Projects | 1,059,749 | Staff Salaries (EGI.eu activity) (1) | 779,951 |
|  |  | Staff salaries (Project activity) (2) | 721,987 |
|  |  | Staff salaries (Project unfunded) (3) | 39,598 |
| EGI.eu Participants | 1,250,000 | EGI Global Tasks & EGI Core Activities (4) | 492,390 |
|  |  | Office Costs | 275,798 |
| **TOTAL** | **2,309,749** |  | 2,309,724 |
|  |  | Projected surplus FY2014 | 25 |
|  |  | Projected Balance (31/12/14) | 1,330,721 |

Notes:

1. 9.0 FTE of the Core team employed for the whole year.
2. 10.1 FTE of the Project team that are funded directly by projects – some of which may finish during 2014 (e.g. EGI-InSPIRE).
3. 0.5 FTE of the Project team whose project funding ends during 2014 and should be retained in case the first wave of Horizon 2020 projects are delayed.
4. Subsidy for EGI Global Tasks funded under the EGI-InSPIRE model until the end of April 2014 (€233,723) and the Core EGI Activities as proposed to the EGI Council that run for 8 months from 1st May 2014 (€258,666 equivalent to €400,000 a year with 25% EGI.eu co-funding)

# Projected Balance FY2015

Assuming in 2015 that EGI.eu has no project income, the forecast for FY2015 would be:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Budget 2015 (€)** |  | **Budget 2015 (€)** |
| Projected Balance (1/1/15)(1) | 1,085,227 |  |  |
| **Income** |  | **Expenditure** |  |
| EC Projects | 0 | Staff Salaries (EGI.eu activity) (1) | 819,436 |
| EGI.eu Participants | 1,250,000 | Core EGI Activities Subsidy | 400,000 |
|  |  | Office Costs (3) | 148,000 |
| **TOTAL** | **1,250,000** |  | **1,367,436** |
|  |  | Projected surplus FY2015 | -117,436 |
|  |  | Projected Balance (31/12/15) | 974,811 |

Notes:

1. Including redundancy costs of € 245,495 for releasing indefinite contract staff that had been working on projects.
2. 9.0 FTE of the Core team adjusted for 2.5% inflation and 2.5% annual increment.
3. Office costs estimated for 9FTEs instead of 19.6 FTEs in 2014.

# Appendix A: Proposed Participation fees 2014

|  |  |  |
| --- | --- | --- |
| **Participant** | **Votes** | **Amount (€)** |
|  | **2014** | **2014** |
| France | 70 | 173.630 |
| United Kingdom | 70 | 173.630 |
| Italy | 50 | 86.815 |
| Netherlands | 50 | 86.815 |
| Norway | 50 | 86.815 |
| Sweden | 50 | 86.815 |
| Denmark | 40 | 65.111 |
| Spain | 40 | 65.111 |
| Finland | 40 | 65.111 |
| Belgium | 30 | 43.407 |
| Switzerland | 30 | 43.407 |
| Czech Republic | 30 | 43.407 |
| Poland | 30 | 43.407 |
| Turkey | 30 | 43.407 |
| Greece | 25 | 32.651 |
| Portugal | 25 | 32.651 |
| Hungary | 20 | 21.704 |
| Israel | 20 | 21.704 |
| Romania | 20 | 21.704 |
| Slovenia | 10 | 10.852 |
| Slovakia | 10 | 10.852 |
| Croatia | 8 | 8.681 |
| JINR (Russia | 0 (10) | 8.139 |
| HEPFY-OAW (Austria) | 0 (10) | 8.139 |
| Bulgaria | 4 | 4.341 |
| CERN | 4 | 4.341 |
| Cyprus | 4 | 4.341 |
| EMBL | 4 | 4.341 |
| Estonia | 4 | 4.341 |
| Luxembourg | 4 | 4.341 |
| Serbia | 4 | 4.341 |
| Bosnia & Herzegovina | 3 | 3.256 |
| Lithuania | 3 | 3.256 |
| Latvia | 3 | 3.256 |
| Montenegro | 2 | 1.633 |
| Macedonia | 2 | 1.633 |
| IIAP (Armenia) | 0 (2) | 1.225 |
| RENAM (Moldova) | 0 (2) | 1.225 |
| Albania | 0 (2) |  |
|  | 859 | 1.329.836 |
|  | **Budget 2014** | **1.250.000** |

# Appendix B: EGI.eu Participation 2010 vs. 2014

Comparison between votes and payments in 2010 and those proposed for 2014. Countries in bold are those that have retained their initial voting levels since the start of EGI.eu.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Participant** | **Votes** | **Amount (€)** | **Votes** | **Amount (€)** |
|  | **2014** | **2014** | **2010** | **2010** |
| **Germany** | **70** | **173.630** | **70** | **79.880** |
| **France** | **70** | **173.630** | **70** | **79.880** |
| **United Kingdom** | **70** | **173.630** | **70** | **79.880** |
| Italy | 50 | 86.815 | 70 | 79.880 |
| **Netherlands** | **50** | **86.815** | **50** | **39.940** |
| **Norway** | **50** | **86.815** | **50** | **39.940** |
| **Sweden** | **50** | **86.815** | **50** | **39.940** |
| **Denmark** | **40** | **65.111** | **40** | **29.955** |
| Spain | 40 | 65.111 | 60 | 59.910 |
| **Finland** | **40** | **65.111** | **40** | **29.955** |
| Belgium | 30 | 43.407 | 50 | 39.940 |
| Switzerland | 30 | 43.407 | 50 | 39.940 |
| **Czech Republic** | **30** | **43.407** | **30** | **19.970** |
| Poland | 30 | 43.407 | 50 | 39.940 |
| Turkey | 30 | 43.407 | 50 | 39.940 |
| Greece | 25 | 32.651 | 40 | 29.955 |
| Portugal | 25 | 32.651 | 40 | 29.955 |
| Hungary | 20 | 21.704 | 30 | 19.970 |
| Israel | 20 | 21.704 | 30 | 19.970 |
| Romania | 20 | 21.704 | 30 | 19.970 |
| Slovenia | 10 | 10.852 | 20 | 9.985 |
| Slovakia | 10 | 10.852 | 20 | 9.985 |
| Croatia | 8 | 8.681 | 20 | 9.985 |
| JINR (Russia | 0 (10) | 8.139 | 60 | 59.910 |
| HEPFY-OAW (Austria) | 0 (10) | 8.139 | 50 | 39.940 |
| Bulgaria | 4 | 4.341 | 8 | 3.994 |
| CERN | 4 | 4.341 | 10 | 4.993 |
| Cyprus | 4 | 4.341 | 10 | 4.993 |
| EMBL | 4 | 4.341 | - | - |
| Estonia | 4 | 4.341 | 10 | 4.993 |
| Luxembourg | 4 | 4.341 | 10 | 4.993 |
| Serbia | 4 | 4.341 | 8 | 3.994 |
| Bosnia & Herzegovina | 3 | 3.256 | 8 | 3.994 |
| Lithuania | 3 | 3.256 | 8 | 3.994 |
| Latvia | 3 | 3.256 | 8 | 3.994 |
| Montenegro | 2 | 1.633 | 4 | 1.997 |
| Macedonia | 2 | 1.633 | 4 | 1.997 |
| IIAP (Armenia) | 0 (2) | 1.225 | 3 | 1.498 |
| RENAM (Moldova) | 0 (2) | 1.225 | 3 | 1.498 |
| Albania | 0 (2) |  | 3 | 1.498 |
| **TOTAL** | **859** | **1.503.466** | **1237** | **1.036.945** |

1. <https://indico.egi.eu/indico/getFile.py/access?contribId=6&resId=0&materialId=paper&confId=1368> [↑](#footnote-ref-1)